## **Disease Specific Care**

## Two Day Review Agenda for Advanced Certification in Inpatient Diabetes Care

Please refer to the Disease Specific Care Review Process Guide for additional information. All times are local.

DAY ONE	Activity	Organization
0.00 0.20 555	Onaning Conference	Program Clinical and
8:00 – 9:30 am	<ul> <li>Opening Conference</li> <li>Reviewer will begin this session with a few remarks and introduction of themselves, followed by an introduction of the program staff</li> <li>Next, hospital and/or program leadership will present an orientation to Program. Topics to be covered include:         <ul> <li>Program leadership</li> <li>Program interdisciplinary team composition</li> <li>Program design and integration into hospital</li> <li>Program mission, vision, and goals of care</li> <li>Population characteristics and needs</li> <li>Program selection and implementation of Clinical Practice Guidelines (CPGs)</li> <li>Overall program improvements implemented and planned</li> </ul> </li> <li>Presentation will be followed by a brief Q&amp;A</li> <li>Reviewer will end session with:         <ul> <li>Overview of agenda and objectives</li> <li>Dialogue about what the reviewer can do to help make this a meaningful review for the program</li> </ul> </li> </ul>	Program Clinical and Administrative Leadership Individuals responsible for performance improvement processes within the program and, as applicable, the organization Others at the discretion of the organization
9:30 – 10:00 am	Reviewer Planning Session A list of patients for tracer selection separated by diagnosis, demographics, and date of admission and discharge (as applicable)	Program representative(s) that can facilitate patient selection and tracer activity
10:00 am – 12:30 pm	Individual Tracer Activity - Review of patient care, treatment, and services	Program representative(s) that can facilitate tracer activity
12:30 – 1:00 pm	Reviewer Lunch	
1:00 – 3:30 pm	Individual Tracer Activity (cont.)	Program representative(s) that can facilitate tracer activity
3:30 – 4:30 pm	Team Meeting/Reviewer Planning Session – Address any special issues for resolution – Communicate summary of the first day's observations – Select individual patient tracers for Day 2	As determined by the organization
DAY TWO	Activity	Organization Participants
8:00 – 8:30 am	Daily Briefing A brief summary of the first day's agenda will be provided	As determined by the organization

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8:30 – 11:30 am	Individual Tracer Activity (cont.)	Program
		representative(s) that can facilitate tracer activity
11:30 am –	System Tracer: Data use, and	radinate tracer detivity
1:00 pm	performance improvement (PI)	
1.00 p	- Use of a defined performance improvement	
	methodology	
	- Volumes of mechanical thrombectomies	
	- Complication rate data	
	- Public reporting of outcomes (for TSC only)	
	- Current stroke performance measure data	
	- Interdisciplinary program review	
	- Use of the stroke registry	
	- Patient perception of care data specific to stroke	
	patient population	
	- Review of the program's stroke team log	
1:00 – 1:30 pm	Reviewer Lunch	
1:30 – 2:30 pm	Competence Assessment/Credentialing Process:	Individuals responsible
	Orientation and training process for program	for Program Education
	Methods for assessing competence of practitioners	
	and team members	Medical Staff Office
	<ul> <li>Inservice and other education and training activities</li> </ul>	Personnel
	provided to program team members	Haman Danauman
		Human Resources
	Provider Files	
	Licensure	
	DEA Licensure	
	Most recent reappointment letter	
	Board certification  Driviles and applicable comparting decomparts	
	Privileges and applicable supporting documents     ORDE or ERRE (hus most recent as applicable)	
	<ul> <li>OPPE or FPPE (two most recent, as applicable)</li> <li>CME or attestation for CME</li> </ul>	
	CME or attestation for CME     Staff Files	
	Licensure (if applicable)     Contification (if applicable)	
	<ul><li>Certification (if applicable)</li><li>Job description</li></ul>	
	Job description     Most recent performance evaluation	
	Program Specific Orientation	
	Education/Competencies	
	<ul> <li>Program Specific Ongoing Education/Competencies</li> </ul>	
2:30 – 3:00 pm	Summary Discussion	Program Leadership
	This time will be utilized for a final discussion prior to the	
	reviewer's report preparation and the exit conference.	Others at Program's
	Topics that may be discussed include:	discretion
	Any issues not yet resolved (IOUs)	
	Identified Requirements For Improvement (RFIs)	
	What made the review meaningful to the team	
	Sharing best practices to inspire quality improvement	
	and/or outcomes	
	Educative activities of value to the program	
0.00 0.00	Did I meet the goals of your team today?	
3:00 – 3:30 pm	Reviewer Report Preparation	

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3:30 – 4:00 pm	Program Exit Conference	Program Leadership
	_	Hospital Leadership
		Interdisciplinary Team
		Members

Note: This agenda is a guide and may be modified based on organizational need and reviewer discretion