

# Accreditation Team Selection Checklist



This checklist includes sample questions to ask when you're selecting individuals to be part of your accreditation team. Ideally, you should have a large majority of "Yes" answers.

KNOWLEDGE	Y	N	N/A	COMMENTS
Does the individual understand how JCI accreditation affects a health care organization?				
Has the individual attended any of the JCI educational courses around JCI accreditation such as a JCI Practicum?				
TEAM-BUILDING	Y	N	N/A	COMMENTS
Does the individual have experience participating in other committees, task forces, or workgroups?				
Does the individual work well on a team, especially with people from different disciplines and/or levels of management?				
COMMUNICATION	Y	N	N/A	COMMENTS
Does the individual have proven, strong communication skills in your organization?				
Does the individual bring a unique perspective to the accreditation team?				
LEADERSHIP	Y	N	N/A	COMMENTS
Does the individual have proven, strong leadership skills?				
Does the individual understand the culture of safety and everyone's role in it?				
RESOURCES	Y	N	N/A	COMMENTS
Is the individual willing and able to commit the necessary time to the accreditation teamwork, in addition to other assigned responsibilities?				
Does the individual know how to successfully navigate your organization's structure to accomplish tasks?				